

## **Acción Latina ~ Juan R. Fuentes Gallery**

### **Information for artists interested in exhibiting their art**

#### **About the Gallery**

The Juan R. Fuentes Gallery is nestled in the heart of San Francisco's [Latino Cultural District](#) at 2958 24th Street. The gallery is named after local artist, Juan R. Fuentes, in honor of his enormous and sustained artistic contributions to Acción Latina over the past four decades. The gallery helps to advance Acción Latina's mission of promoting cultural arts, community media and civic engagement by showcasing the work of established and emerging artists whose work reflects the nuances of Latino life. The gallery is surrounded by the vibrancy of Latino culture that has made this area world-renowned and a popular tourist destination. Gallery hours are Tuesday through Saturday, 11AM – 5PM.

**Application Process:** Artists interested in exhibiting their work in the Juan R. Fuentes Gallery are asked to submit the following materials via email to [galleria@accionlatina.org](mailto:galleria@accionlatina.org):

- A Word document that gives the following information:
  - Proposed title for the exhibition
  - Indication if the exhibition is group or solo
  - Curator name
  - Artist(s) names
  - Theme of the exhibition and media to be exhibited
  - A short description of the proposed exhibition
  - Approximate number of pieces to be exhibited
  - Key contact information, including name, phone, email
  - List of titles for artwork images included with the application, numbered to correspond with the jpeg file names
  - Information on prior exhibitions, if any
- 4-5 representative sample digital images of the art to be displayed
- Artist bio, if available

**How to send your images:** The jpeg images should be at least 72 DPI in resolution and at least 800 pixels wide. Images should be in JPEG format. If you need assistance sending your images electronically, please email [fern@accionlatina.org](mailto:fern@accionlatina.org) for assistance.

**Selection Process:** Once an artist has submitted all materials, our Curatorial Committee will review the application and get back to the curator/artist within 3-4 weeks of submission. Exhibitions are scheduled many months in advance. If selected, our curatorial committee will meet with the artist to set the exhibition dates and define the schedule of tasks to precede the opening reception.

**Commission:** The artist commission is 60%; the gallery commission is 40%.

**Liability:** All work will be handled with great care. The Juan R. Fuentes Gallery will not be responsible for work lost or damaged in transit to and from the gallery. Artists are responsible for shipping cost to and from the gallery.